**JOB POSTING**

**June 18, 2025**

**KANE COUNTY SHERIFF’S OFFICE/COURT SECURITY**

**Court Security Officer**

**$26.15/HR ($54,382.24 /Per Year)/40HRS/WK**

**General Summary:** The Court Security Officer is a sworn position appointed by the Sheriff of Kane County and is primarily charged with attending to the courts on behalf of the Sheriff, and for providing a safe and orderly environment to the Sixteenth Judicial Circuit System’s Judges and facilities in Kane County. The Court Security Officer may be assigned at any one of the following Courts: Judicial Center in St. Charles, Juvenile Justice Center in St. Charles, Kane County branch court of St. Charles, Geneva Courthouse in Geneva, the Appellate Court in Elgin, the Elgin branch court and Aurora branch court in Aurora.

The Court Security Officer will be required to work one of three different shifts: 6:30 am to 2:30 pm, 8:30 am to 4:30 pm, or 12:00 pm to 8:00 pm., which may include weekends and holidays. The Court Security Officer will be responsible for: Screening at the main entrances, building control room operations, maintaining order and security in the courtrooms and other areas of the Court facilities, conducting security sweeps and searches for suspicious and dangerous articles, taking people into custody, and maintaining working familiarity with current policies and procedures relevant to security and decorum of the court. Training will be provided. The Court Security Officer must be able to meet certain physical demands in order to perform the essential functions of this job. The Court Security Officer is regularly required to walk; use legs to climb stairs, balance, and stoop, kneel, crouch, or crawl; use hands to finger, handle or feel objects, controls, or tools for the job; use hands and arms to reach, push or pull; talk and hear. The Court Security Officer must also be able to stand for an extended period of time without a significant rest period.

**Requirements:** High School diploma or general education degree (GED); Valid Illinois driver’s license; Valid F.O.I.D card; Must be 21 years of age; Must be a United States Citizen; Must have basic computer knowledge; Must successfully pass medical and psychological examinations in order to meet the needs of the Kane County Sheriff’s Office,

and successful candidates must attend a corrections academy unless currently certified by ILESTB in law enforcement or corrections. Employees may be assigned other duties in addition to those previously described, and any duties are subject to change at any time.

**Benefits:** Qualified candidates may test for an additional interpreter pay per month for bilingual certification. Choice of three group medical plans through Blue Cross Blue Shield, vision insurance included with the medical election, two CIGNA dental plans, generous employee/employer shared premium costs. Illinois Municipal Retirement Fund **(**IMRF) Pension**,** Employee Assistance Program (EAP), Tuition Reimbursement.

**Retired law enforcement encouraged to apply. Deadline: Open until filled.**

**Please go to** [**www.kanecountyil.gov**](http://www.kanecountyil.gov) **under the Employment tab to complete the online application and EEO form and upload your resume and cover letter.**

**Applicants must submit to a criminal background check.  
EEO Employer/Program**